

County of Sacramento
Community Development Department
Planning and Environmental Review Division (PER)
827 7th Street, room 220
Sacramento, CA 95814
(916) 874-6141
<http://www.per.saccounty.net/Pages/default.aspx>

ALCOHOL MINOR USE PERMIT APPLICATION GUIDE AND CHECKLIST:

This Minor Use Permit Requirement applies to all restaurants or similar establishments that sell or serve beer, wine and/or distilled spirits in conjunction with the business, and require or obtain a special license #41, #47 or #75 from Alcoholic Beverage Control. In the case of an existing use, if the type of ABC license for the address of the establishment is changed, the ABC license is transferred to a different address, or the use itself is expanded in any way, including, but not limited to hours of operation or restrictions on amplified music applied by ABC, the use shall require approval by the Zoning Administrator. Uses such as churches, social centers, art galleries, fraternal halls or private clubs that sell or serve beer, wine and/or distilled spirits only to members and their guests or at special events shall not be subject to these restrictions.

Required Submittal Materials:

- Front Page of Standard Application Form
- Justification Statement

Two (2) 8.5" x 11" sets of the following:

- Floor Plan - including areas for dancing or pool tables (non-engineered drawings sufficient)
- Site Plan – including parking and outdoor seating areas and capacity (non-engineered drawings sufficient)
- List of Adjacent Uses and Businesses
- Days and hours of operation

- Copy of Alcohol Beverage Control License
- Copy of Business License

One (1) set:

- Color Exterior Photographs of Project Site (all sides of structure, including landscaping)

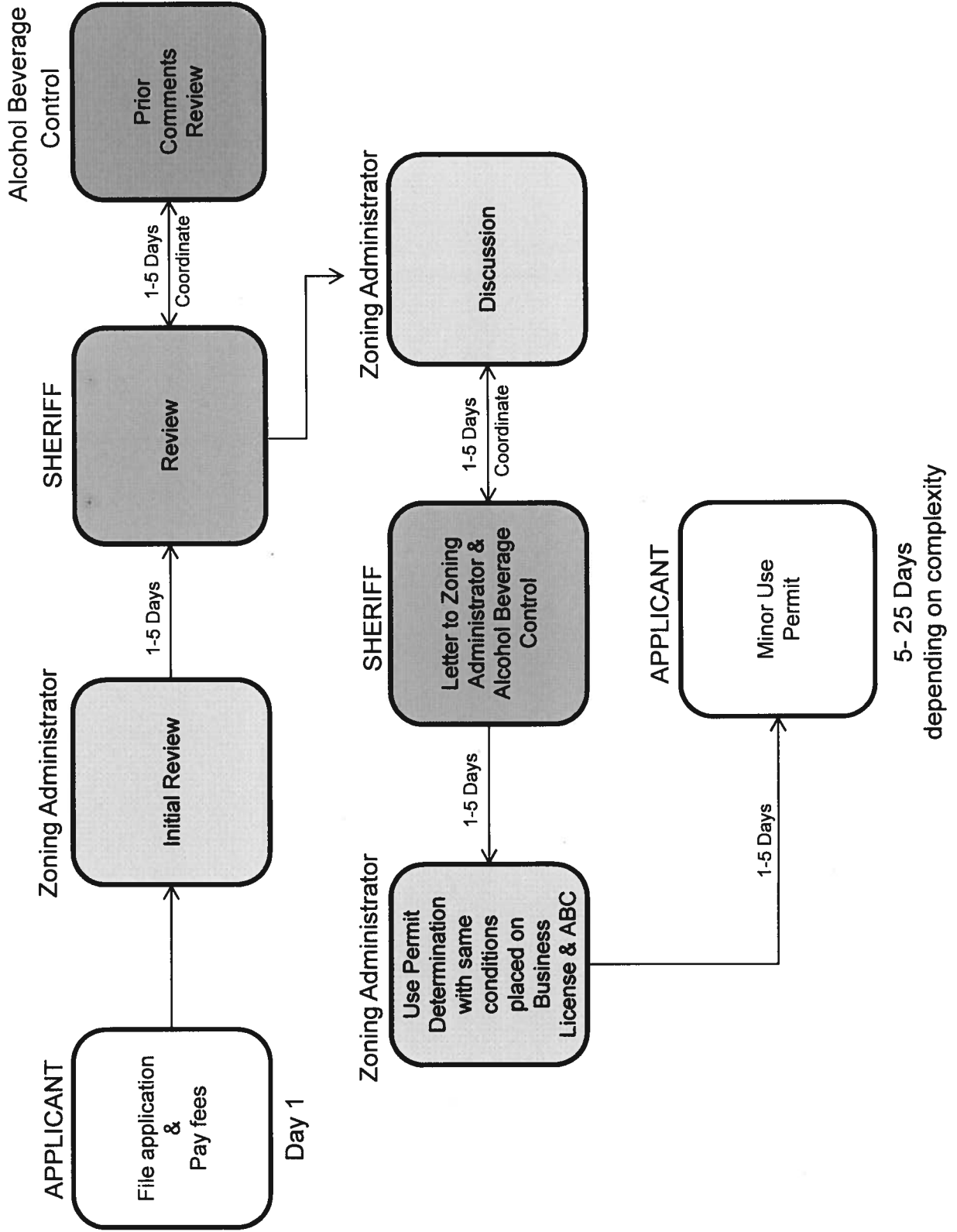
One (1) CD:

- with 8.5" x 11" reductions of all exhibits along with any supporting information saved as separate documents in PDF format

Processing Fee: \$1,405.53¹

¹ Current fees as of October 22, 2013

COUNTY OF SACRAMENTO ALCOHOL MINOR USE PERMIT PROCESS



Pre-steps for existing Businesses:

- Applicant applied for conditions change to existing Alcohol Beverage Control (ABC) license
- Possible 30-day notification to adjacent properties by ABC

1/14/2014

5- 25 Days
depending on complexity