ACTION SUMMARY
SUBDIVISION REVIEW COMMITTEE
November 5, 2020 at 9:00 AM
(Teleconference-Video)

PUBLIC COMMENT PROCEDURES

In compliance with directives of the County, State, and Centers for Disease Control and Prevention (CDC), this meeting is live stream and closed to public attendance. Meeting procedures are subject to change pursuant to guidelines related to social distancing and minimizing person-to-person contact.

Live meeting comment

Make a verbal public comment during the meeting. The public comment phone line will open 15-minutes prior to the start of the meeting. Refer to the agenda and listen to the live meeting to determine when is the best time to call to be placed in queue to make a public comment. Callers may be on hold for up to an extended period of time and should plan accordingly. Dial (916) 875-2500 and follow the prompts to be placed in queue for a specific agenda item or off-agenda matter. When the Chair opens public comment for a specific agenda item or off-agenda matter, callers will be transferred from the queue into the meeting to make a verbal comment. Each agenda item queue will remain open until the public comment period is closed for that specific item.

Written comment

- Send an email comment to BoardClerk@saccounty.net. Include meeting date and agenda item number or off-agenda item. Contact information is optional.
- Mail a comment to 700 H Street, Suite 2450, Sacramento, CA 95814. Include meeting date and agenda item number or off-agenda item. Contact information is optional.
- Written comments are distributed to members, filed in the record, and will not be read aloud.

VIEW MEETING

The meeting will be streamed live through BlueJeans Events. Members of the public may watch and/or listen to the meeting as follows:

- Video/Audio from a PC: https://primetime.bluejeans.com/a2m/live-event/esxhcfeb

- Video/Audio from a mobile device: https://primetime.bluejeans.com/a2m/live-event/esxhcfeb (Enter Event ID Code: **esxhcfeb**)

- Teleconference (audio only) dial: (415) 466-7000 (Enter PIN Code: **3327613#**)

MEETING MATERIAL

The on-line version of the agenda and associated material is available at http://sccob.saccounty.net. Some documents may not be posted on-line because of size or format (maps, site plans, renderings). Contact the Clerk's Office at (916) 874-5411 to obtain copies of documents.

ACCOMMODATION

Requests for accommodations pursuant to the Americans with Disabilities Act (ADA) should be made with the Clerk of the Board by telephone at (916) 874-5411 (voice) and CA Relay Services 711 (for the hearing impaired) or BoardClerk@saccounty.net prior to the meeting.

Members:	Department/Company:
Brian Holloway	Chairperson
Manuel Mejia / Joelle Inman	Application Processing Section
Tony Santiago / Javier Zaragoza	Site Improvement and Permits Section
Chris Hunley / Megan Floyd	Environmental Management
Amy Nygren / Michael Hambrick	Sacramento Metropolitan Fire District
James Hicks	Sheriff (alternates voting with Fire District)

(All members were present)

Called The Meeting To Order
Introductions were made
No Items were Continued
Oath Was Administered

CONSENT MATTERS FOR REVIEW

1. **Approve Action Summary From October 15, 2020**

9:07 AM Committee Action: Joelle Inman/Tony Santiago - Approved as recommended.

AYES: Brian Holloway, Joelle Inman, Tony Santiago, Megan Floyd, Michael Hambrick
NOES: None
ABSTAIN: None
ABSENT: None
RECUSAL: None
(PER POLITICAL REFORM ACT (§ 18702.5.))

PUBLIC HEARING ITEMS

2. **PLNP2020-00093 – Robertson Avenue Tentative Parcel Map**
   Supervisorial District(s): Peters

   OWNER: Nikona, LLC
   APPLICANT: CNA Engineering, Inc.
   5604 Robertson Avenue, Approximately 1500 Feet West Of Fair Oaks Boulevard In The Carmichael Community.

   Assessor Parcel No: 272-0110-030

   Environmental Doc: Exempt

   Request: Tentative Parcel Map To Divide 0.42 Acres Into Two Lots In The RD-5 Zone.

   Design Review To Comply With The Countywide Design Guidelines.

9:21 AM Committee Action: Joelle Inman/Tony Santiago – Recognized the exempt status of the request. Approved the Tentative Parcel Map and Design Review, subject to the findings and conditions listed in Attachment 2 and as amended.

AYES: Brian Holloway, Joelle Inman, Tony Santiago, Megan Floyd, Michael Hambrick
NOES: None
ABSTAIN: None
ABSENT: None
RECUSAL: None
(PER POLITICAL REFORM ACT (§ 18702.5.))

3. **PLNP2019-00349 – 9260 Elm Avenue Parcel Split**
   Supervisorial District(s): Frost

   OWNER: Solid Construction & Design, Inc.
   APPLICANT: Oleg Kravchuk
   9260 Elm Avenue, Approximately 600 Feet West Of The Elm Avenue And Walnut Avenue Intersection In The Orangevale Community.

   Assessor Parcel No: 213-0112-007

   Environmental Doc: Exempt

Request: Tentative Parcel Map To Divide One 2.50-Acre Parcel Into Two Parcels In The Agricultural Residential (AR-1) Zoning District.

Design Review To Comply With The Countywide Design Guidelines.

10:01 AM Committee Action: Tony Santiago/Michael Hambrick – Recognized the exempt status of the request. Approved the Tentative Parcel Map and Design Review, subject to the findings and conditions listed in Attachment 2 and as amended.

AYES: Brian Holloway, Joelle Inman, Tony Santiago, Megan Floyd, Michael Hambrick
NOES: None
ABSTAIN: None
ABSENT: None
RECUSAL: None
(PER POLITICAL REFORM ACT (§ 18702.5.))

MISCELLANEOUS MATTERS

4. Staff Update

10:01 AM Committee Action: No updates were made.

5. Committee Member Comments

10:01 AM Committee Action: No comments were made.

6. Public Comments

10:02 AM Committee Action: No public comments were made.

Adjourned at 10:02 a.m.

Respectfully Submitted,

STEPHANIE TOWNSEND, Clerk
Subdivision Review Committee

Meetings Are Held Monthly Every 1st And 3rd Thursday