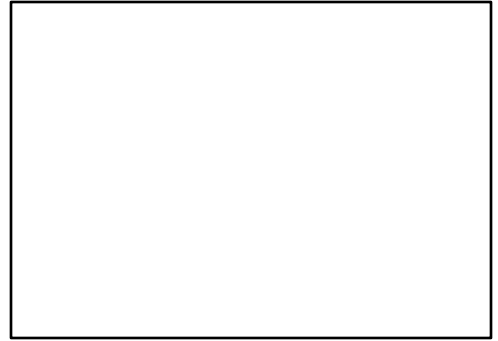


County of Sacramento  
Office of Planning and Environmental Review (PER)  
827 7<sup>th</sup> Street, Room 225  
Sacramento, CA 95814  
(916) 874-6141



**APPLICATION FOR CERTIFICATE OF  
NON-CONFORMING USE**

Filed pursuant to Section 1.9.3.A & 6.5.2 of the Zoning Code

This application form must accompany all Planning Entitlement requests. Specific application requirements are detailed on the form titled "Instructions for filing an Application for Certificate of Non-Conforming Use". It is the applicant's responsibility to ensure that the application package is complete and accurate.

- Non-Conforming Structure       Non-Conforming Property       Non-Conforming use       Other

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**#1 Subject Property**

Parcel No.(s): \_\_\_\_\_

Address (include suite number if applicable), City, State, Zip:  
\_\_\_\_\_

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**#2 Applicant/Business Owner Information**

Name(s): \_\_\_\_\_

Mailing Address, City, State, Zip:  
\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

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**#3 Legal Property Owner Information**

Name: \_\_\_\_\_

Mailing Address, City, State, Zip:  
\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

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**#4 Use/Business Information (If Applicable)**

Business Name: \_\_\_\_\_

Description of Use/Business: \_\_\_\_\_

Business License Number: \_\_\_\_\_ \*Attach copy of current Business License\*

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**#5 Property, Structure and Use Information**

Description of property, structure, use/business at time of Zoning Code change. Please provide all areas in square feet (ft<sup>2</sup>)

Lot area: \_\_\_\_\_ Number of Parking Spaces: \_\_\_\_\_

Hours of Operation: \_\_\_\_\_

Building floor area: \_\_\_\_\_ Business floor area (if multiple suites in building): \_\_\_\_\_

Building /Business Capacity: People (building/suite occupancy)- \_\_\_\_\_ Seats (fixed)- \_\_\_\_\_

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**#6 Date structure, property or use was established:** \_\_\_\_\_

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**#7 Has the use/business been continually in operation since date established?**

Yes       No

If not, when and how long was the use/business not in operation?

\_\_\_\_\_

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I hereby certify that the above information and accompanying documents are true and accurate to the best of my knowledge and agree to pay any fees and expenses required to prepare necessary planning studies to process the application.

**Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Applications will not be accepted without signature of legal property owner or his/her official agent with power of Attorney. An incomplete application cannot be acted on. [The Zoning Code requires specific materials to be submitted in conjunction with this application form. The required items are indicated on the "Instructions for filing an Application for Certificate of Non-Conforming Use" form.]

**Legal Owner/ Representative:** \_\_\_\_\_ **Date:** \_\_\_\_\_