



### Abandoned Cart Prevention Plan

Pursuant to Section 4.63.060 of the Sacramento County Code, business owners must submit an Abandoned Cart Prevention Plan to prevent customers from removing carts from the business premises. This plan will be sent to review to the Planning Director, or designee, for approval. The Abandoned Cart Prevention plan must include the following elements at a minimum:

#### 1. Identification

Name of Business			
Business Address			
Business Owner		Phone Number	
Business Owner Email			
Onsite Contact <i>(If different than Owner)</i>		Phone Number	
Onsite Contact Email			

#### 2. Cart Inventory

Please indicate the total number of carts maintained on the premises		
<input type="checkbox"/> 0 - 25	<input type="checkbox"/> 25 - 50	<input type="checkbox"/> 50+

#### 3. Rental or Sale of Carts

Please indicate whether you will allow rental or sale of carts that can be used temporarily or permanently used for transportation of purchases.	
<input type="checkbox"/> No	<input type="checkbox"/> Yes. Please describe below in detail your procedure for renting or selling carts

#### 4. Notice to Customers

Please indicate your procedure for providing notification to customers that removal of carts from the premises is prohibited. Notices must be posted in conspicuous areas to be made visible to customers. Select all that apply.

<input type="checkbox"/> Flyers distributed around the premises	<input type="checkbox"/> Warnings on Shopping Carts	<input type="checkbox"/> Signs posted in prominent places near building and parking lot exits.
---	---	--

Other: Please describe

#### 5. Cart Identification

Every cart owned or provided by any business in the County of Sacramento must have a sign permanently affixed to it that contains the following information:

- 1) Identity of owner or name of business establishment
- 2) Address for cart return
- 3) Telephone for reporting location of abandoned cart
- 4) Notification of procedure to be utilized for authorized removal of cart from business premises
- 5) Notification of the unauthorized removal of cart is violation of State law and this Code.

Please indicate the language and statement to be used with the above Ordinance standards.

#### 6. Physical Measures

Please describe in detail in the space below the specific physical measures that will be implemented to prevent cart removal from the premises. Please attach more pages to this form if necessary.

**7. Abandoned Cart Retrieval**

Please provide a description of the procedure for retrieval of abandoned carts, or proof of contract for cart retrieval services with the county or other retrieval business that is approved by Planning and Environmental Review. If contracted with a retrieval business, please include primary contract information.

--

**8. Plan Contact**

Please provide the contact information for the individual who can be contacted if there are more questions about your site's Anandoned Cart Prevention Plan.

Plan Contact		Email	
Phone Number			
Address			

**To my best knowledge, the above information is true and accurate.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

**A one-time fee in the amount of \$270.66 shall be paid to the County of Sacramento at the time of submittal of the Abandoned Cart Prevention Plan. *Checks are to be made payable to the County of Sacramento with the notation of "Abandoned Cart Prevention Plan" in the memo section.***

**Please return complete form with fee to:**

**Attn: Zoning Adminstration  
County of Sacramento  
Office of Planning and Environmental Review  
827 7th Street, Room 102  
Sacramento, CA 95814**