



**ACTION SUMMARY**  
**Cordova Community Planning Advisory Council (CPAC)**  
**Thursday, October 15, 2020 at 7:00 PM**  
**(Teleconference-Video)**

**PUBLIC COMMENT PROCEDURES**

In compliance with directives of the County, State, and Centers for Disease Control and Prevention (CDC), this meeting is live stream and closed to public attendance. Meeting procedures are subject to change pursuant to guidelines related to social distancing and minimizing person-to-person contact.

Live meeting comment

Make a verbal public comment during the meeting. The public comment phone line will open 15-minutes prior to the start of the meeting. Refer to the agenda and listen to the live meeting to determine when is the best time to call to be placed in queue to make a public comment. Callers may be on hold for up to an extended period of time and should plan accordingly. Dial (916) 875-2500 and follow the prompts to be placed in queue for a specific agenda item or off-agenda matter. When the Chair opens public comment for a specific agenda item or off-agenda matter, callers will be transferred from the queue into the meeting to make a verbal comment. Each agenda item queue will remain open until the public comment period is closed for that specific item.

Written comment

- Send an email comment to [BoardClerk@saccounty.net](mailto:BoardClerk@saccounty.net). Include meeting date and agenda item number or off-agenda item. Contact information is optional.
- Mail a comment to 700 H Street, Suite 2450, Sacramento, CA 95814. Include meeting date and agenda item number or off-agenda item. Contact information is optional.
- Written comments are distributed to members, filed in the record, and will not be read aloud.

**VIEW MEETING**

The meeting will be streamed live through BlueJeans Events. Members of the public may watch and/or listen to the meeting as follows:

- Video/Audio from a PC: <https://primetime.bluejeans.com/a2m/live-event/rzqdwfhe>
- Video/Audio from a mobile device: <https://primetime.bluejeans.com/a2m/live-event/rzqdwfhe> (Enter Event ID Code: **rzqdwfhe**)
- Teleconference (audio only) dial: (415) 466-7000 (Enter PIN Code: **1752827#**)

## MEETING MATERIAL

The on-line version of the agenda and associated material is available at <http://sccob.saccounty.net> (click on "Community Planning Advisory Councils" and respective CPAC). Some documents may not be posted on-line because of size or format (maps, site plans, renderings). Contact the Clerk at (916) 874-5411 to obtain copies of documents.

## ACCOMMODATION

Requests for accommodations pursuant to the Americans with Disabilities Act (ADA) should be made with the Clerk by telephone at (916) 874-5411 (voice) and CA Relay Services 711 (for the hearing impaired) or [BoardClerk@saccounty.net](mailto:BoardClerk@saccounty.net) prior to the meeting.

### CPAC Members

Gay Jones – District 5 Appointee (Chairperson)  
Christopher Stahl – District 4 Appointee (Vice Chairperson)  
Lee Leavelle – District 5 Appointee (Secretary)  
Jesse Garcia – District 3 Appointee  
Curt Haven – District 4 Appointee  
Gloria "Jeanne" Mattes – District 5 Appointee  
Carmen Mitchell – District 5 Appointee  
Terri Leimbach – District 5 Appointee  
Maurice Thomas – District 5 Appointee  
(Members Garcia, Leavelle and Mattes were not present)

### County of Sacramento Staff

Todd Smith, Principal Planner (916) 874-6918 [smithtodd@saccounty.net](mailto:smithtodd@saccounty.net)  
Carol Gregory, Associate Planner (916) 874-5458 [gregoryc@saccounty.net](mailto:gregoryc@saccounty.net)  
Dorelle Johnson, Meeting Clerk (916) 874-8022 [townsends@saccounty.net](mailto:townsends@saccounty.net)

A County CPAC has the right to file an appeal with the County of Sacramento when a committee, commission or official take an action or make a determination that conflicts with community-wide policies as understood by the CPAC and its constituency. During the appeal hearing the applicant or appointed representative must be present.

Sign up to receive notifications or information about public meetings at <https://public.govdelivery.com/accounts/CASACRAM/subscriber/new>.

View current projects from the Planning Projects Viewer at <https://planningdocuments.saccounty.net/>.

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**CALL MEETING TO ORDER**

**ROLL CALL**

**PLEDGE**

**INTRODUCTIONS**

**CPAC ANNOUNCEMENTS**

## PLANNING PROJECT MATTERS FOR REVIEW

### 1. PLNP2020-00125 – Cemo Circle Mini Storage

Supervisorial District(s): Frost

Assessor Parcel No: 069-0102-005 And -017

Applicant/Owner: Thomas Law Group/DDM Development, Inc.

Location: 2245 Cemo Circle, Approximately 450 Feet North Of Coloma Road In The Cordova Community.

Request: Community Plan Amendment And Rezone From MP (Industrial-Office Park) And M-2 (Heavy Industrial) To M-1 (Light Industrial) On Two Parcels Totaling 3.09 Acres.

Use Permit To Allow Cargo Containers To Be Utilized As Storage Units.

Minor Use Permit To Allow Storage Of Operable Boats And Recreational Vehicles In The M-1 Zone.

Design Review To Comply With The Countywide Design Guidelines.

Final Hearing Body: Board Of Supervisors

CPAC Recommendation: On Thursday, October 15, 2020, The Cordova Community Planning Advisory Council (CPAC) Met And Recommended Approval Of The Proposed Project (6 Yes, 0 No, 3 Absent).

Lead Planner: Meredith Holsworth, Associate Planner  
(916) 874-5835, [holsworthm@saccounty.net](mailto:holsworthm@saccounty.net)

7:47 PM CPAC ACTION: Curt Haven/Christopher Stahl – Recommended the Board of Supervisors approve the Community Plan Amendment and Rezone, Use Permit, Minor Use Permit and Design Review, subject to the recommendations as presented. Staff addressed member concerns and confirmed the 8x20 size, undetermined number of cargo containers, and vegetation screening from the street and adjacent properties.

AYES: Curt Haven, Gay Jones, Terri Leimbach, Carmen Mitchell, Christopher Stahl, Maurice Thomas

NOES: None

ABSTAIN: None

ABSENT: Jesse Garcia, Gloria “Jeanne” Mattes, Lee Leavelle

RECUSAL: None

(PER POLITICAL REFORM ACT (§ 18702.5.))

2. [PLNP2019-00027 – 2021-2029 Housing Element](#)

(Informational)

Supervisorial District(s): All

Assessor Parcel No: Countywide

Applicant/Owner: County Of Sacramento, Office Of Planning And Environmental Review

Location: Countywide

Request: Presentation To The Community Planning Advisory Councils On The 2021-2029 Housing Element.

Final Hearing Body: Board Of Supervisors

Lead Planner: Kate Rose, Associate Planner  
(916) 874-1192, [rosekat@saccounty.net](mailto:rosekat@saccounty.net)

7:48 PM CPAC ACTION: Staff addressed member concerns and confirmed the County's Regional Housing Needs Allocation (RHNA) site identification determined by State RHNA calculations. Members suggested finding other funding sources and partners.

**MISCELLANEOUS MATTERS**

3. Staff Update

8:45 PM CPAC ACTION: Staff provided an update on the New Bridge Master Plan Project that was presented to the Board of Supervisors on October 6, 2020.

Staff provided an update on the proposed amendments to the Community Planning Advisory Councils' Bylaws and Zoning and County Code Ordinances that were presented to the Board of Supervisors on August 18, 2020.

4. Council Member Comments

7:45 PM CPAC ACTION: Clerk announced that Member Lee Leavelle resigned on October 9, 2020.

5. Public Comments

7:45 PM CPAC ACTION: No public comments were made.

Adjourned at 8:52 p.m.

Monthly Meeting Scheduled Every Third (3<sup>rd</sup>) Thursday